



BERRYWOOD PRIMARY SCHOOL

CHARGING POLICY

Purpose:

This charging policy informs staff and parents about charging for school activities. It conforms to the requirements of the Education Act 1996.

Responsibilities:

The Governors, in consultation with the Headteacher, are responsible for the implementation of the charging policy and the determination of any individual case arising from the implementation of this policy.

Related Documents:

Following the requirements of the Education Act 1996, no charge will be made for books, materials, equipment and instruction in connection with the National Curriculum or Statutory Religious Education taught in school, except where parents have indicated in advance their wish to purchase a product. Parents of pupils on income-based benefit are entitled to a remission of charges on in-school or part in-school activities. Other related documents:

- Debt Recovery Policy
- Berries Policy

Residential Visits

A charge not exceeding the total cost will be made for specialist tuition and residency fees on residential visits.

Parents must agree to charges before the child undertakes the activity.

Costs for residential visits can include elements for travel, board and lodgings, materials, books, instruments, equipment, tuition, entrance fees and insurance. Each child will be charged for the cost of his/her own part of the visit.

The governing body will consider subsidising those families who are entitled to free school meals, are Pupil Premium children or those on a low income who are eligible for working tax credits.

Other Activities

A charge is made for activities wholly or mainly outside school hours which are not part of the National Curriculum or Statutory Religious Education.

Voluntary contributions may be requested from parents for school activities in or out of school time, which can only be provided if there is sufficient voluntary funding. This charge shall not exceed the total cost of the trip. No pupil shall be excluded by reason of inability or unwillingness to make a voluntary contribution.

Extra Curricular Clubs

A charge may be levied for participation in extra curricular activities to meet the costs or contribute to materials and staffing needs. An option will be given for those families whose children are in receipt of pupil premium funding for the charge to be covered by the school. Children who attend Berries clubs will be exempt from charges for any school run activities they attend which are at same time as their paid Berries session. External providers who hire our facilities will have payment arrangements for their clubs agreed directly with parents and be responsible for their own administration.

Reviewed and approved November 2024

The school subsidise all children by £1.50 in attendance at C M Sports activities after school. They provide multi-sports, gymnastics and football. Again, children who are eligible for free school meals are fully subsidised. The school also subsidise by £1.50 those attending AJ Tennis as above.

Berries Breakfast and After School Club

A charge is made to cover the cost of staffing, resources and food. This amount will be reviewed annually by the Governing Body. Support Staff whose children attend Berries will not be charged for their sessions, provided they are working during the time that the sessions take place. Teaching staff members whose children attend Berries will get a 50% reduction on the cost of their child attending Berries on any day that they work. For families who have more than one child attending the after school club, a subsidy of one session per half term per family will be applied to the account. This will not apply in the Autumn 1 half term for those families who have a Year R child starting. This is because families of Year R children can choose when their child is going to start at any point in the Autumn 1 half term and will not be charged until they do start.

Music Tuition

Class based specialist teaching will be provided free of charge. Listen2me Music tuition is also provided free of charge to all children in Year 4. One to one and specialist group tuition may be provided by an external provider. Payment arrangements are agreed between the provider and the parents. Children in receipt of benefit related Pupil Premium may be considered for subsidy on request.

Damage/Loss to Property

Parents are asked to make a contribution towards replacing damaged or lost school property caused wilfully or negligently by their children.

Lettings

The school will make its facilities available to outside users. The annual charges are set by the Governing Body and reviewed annually. The conditions of hiring and booking are laid down in the contract.

Arrangements for Part or Full Remission of Charges

The governors may provide financial support from the school budget for those families unable to meet the full cost of voluntary contributions or charges on application to the Headteacher. Parents who have contributed voluntarily may have a refund, on request, if their child is unable to take part in the event due to illness.