

20<sup>th</sup> March 2024

Dear Parents and Carers,

At Berrywood we aim to offer your children the fullest possible education, with a varied exciting curriculum. As part of this, projects are often supported by educational visits or visitors, which I know are thoroughly enjoyed by everyone.

The school budget finances all the ‘essentials’ that are needed to ensure the National Curriculum is delivered, but cannot support these visits. It is for this reason that I have to ask parents if they are willing to contribute towards the cost where applicable. If you are unable to contribute the full amount, any contribution received would work towards making the visit more viable. Should a number of parents not be prepared to make a contribution then, unfortunately, the visit may not be able to proceed.

Year 3 are planning a trip to Fishbourne Palace, on Wednesday 24<sup>th</sup> April to support our History project “Would you invade?” **A voluntary contribution of £17.91 is required to help cover the cost of this trip.**

The income generated from school trips has declined year on year, despite the cost of transport having increased significantly. This has led to the school making a loss to the value of tens of thousands of pounds over this period. I would also like to stress that **schools are not allowed to make a profit from any trip or visitor** and therefore, in the interests of openness, a breakdown of the cost of this trip is shown below.

Activity	Cost
Cost of Entry including Workshops	£427.84
Coaches	£1,000.00
Staffing Costs	£40.50
<b>Total</b>	<b>£1,468.34</b>
Divided by 82 Children	£17.906 per head

Your child will require a packed lunch, no glass bottles or cans please. In addition to this they will also need a snack and drink for the day in a small rucksack, which can be carried all day. Please do not send items in carrier bags or bags with handles – the children will need their hands free. If your child is entitled to benefit related free school meals, please indicate on the form below whether or not you wish the school to provide your child with a lunch bag. Children must wear their school polo top and jumper but may wear suitable outdoor clothing on their bottom half e.g. joggers, leggings or jeans. Children may also wear suitable footwear for walking in, such as trainers. Please ensure your child has a raincoat in case of showers and a sunhat if the weather is hot. We will not be visiting the shop so please do not send in any money for your child to spend.

Please complete the Google form below giving your consent for your child to attend the trip. Please also inform us of your emergency contact details should we need to contact you during the day and record any medical needs your child has. We would also be extremely grateful of any parent volunteers to accompany us on the trip. Please use the form below to indicate whether you would be able to help on the trip and a member of the Year 3 team will contact you.

If your child suffers from travel sickness please ensure that medication is given prior to the trip. Please note that regulations state we are unable to take children on a trip if we do not have written consent. The Google form below should be **completed by Monday 15<sup>th</sup> April 2024 at the latest.**

<https://forms.gle/vPHGtVMaDVMxNCpE6>

Kind regards,

 Chris Reilly  
 Headteacher
