

## BSA Spring Term Committee Meeting – Thursday 23<sup>rd</sup> March 4.30 – 6.00pm

### Agenda

#### **1. Welcome and Introductions – CR**

#### **2. AGM Update – CR**

AGM updates – formation of new committee – legal, entitled as members of staff to be members of the committee.

Amendment made to Chair's report to AGM in regard of fund-raising. The £100K was not accurate and now reads 'monies raised'. The actual figure is £53,000. Jane Henderson very helpful with deciphering the BSA accounts. Lots of hard work and effort put in by the previous team.

The goal for the year (and new committee) is to focus on the main events – community have turned out in force for these events – doing what we need to do to ensure they remain highly enjoyable, but that a greater proportion of the money spent by our community results in funds for the BSA.

#### **3. BSA ethos and aims 2023 – CR**

- Re-establish the constitution as the basis for structures and actions – requirement as a charitable organisation
- To make some profit from key events to spend on our children
- School events – children, connection to school ethos – less plastic waste – for the school community

#### **4. Key dates**

- **Summer Fayre** Saturday 24<sup>th</sup> June 12 – 3pm, back up date Sunday 25<sup>th</sup> June
- **Fireworks** Sunday 5<sup>th</sup> November
- **Christmas Fayre** Friday 8<sup>th</sup> December
- **Discos** Summer term
- **Committee Meetings** Thursday 4<sup>th</sup> May

#### **5. Summer Fayre – Theme and ideas**

'School within a Garden'

Market – food/products

SH – cooking – Friday 24<sup>th</sup> June

Own food – BBQ

Picnic arena – children performing

Sports tournament

Park Run

Mini – farm

Raffle

Preloved stall – swap stall?

Year group stalls

Year group – craft/portrait/themed painting for school gallery?

Funny vegetable competition? Most obscure veg grown at home/veg that resembles something?

‘Berrywood Buskers’ Parent

Own ice cream

Book swap stall

No payment to enter – donation buckets

## **6. Summer fayre – Sub Committee Organisation**

CR – to coordinate

## **7. Summer Fayre – Summary of Actions and Next Steps**

CR – document of suggested ideas produced to formalise ideas

CR to organise staff inset - All staff need - Health and hygiene food safety certificates – JW to investigate.

GH - email fireworks company

GH – to contact disco man

GH – donation buckets

SG – to share dates on socials

AF – Raffle

AF – contact Richmond Estate Agents – raffle prize

JW – to contact farm

Keep – ‘preloved uniform’ Facebook page – no longer use BSA Facebook page – BSA page to close

## **8. Any Other Business**

Stock take - What games do we have in the container? – Wednesday 12<sup>th</sup> April – 10:30

‘Sum up’ – card details updated? Payment machines. Name JW as lead.

Check that Costco cards are cancelled.

Purchases through school are VAT free – anything that is not planned to be sold – the items will then be owned by the school.

Use BSA Amazon account – Esther and Gemma to be account holders.

Gift for LR leaving and message from parent community